

Specification:**BJC NaviGuide Pilot Training Workshop Agenda**

In Attendance: Peter Nolan, Naviguide Trainer (+ support from BJC)

Recommended Workshop Time: 9.30am to 5.00pm

Participant Numbers: 20 guidance-related professionals per Workshop

Requirements per Workshop: Large Training Room & Break-away Rooms / List of Participants / Hard Copy: Agenda & Workshop Exercises / IT Presentation Equipment / Prepared IT Presentations: Introduction to NaviGuide Project / Presentation Slides: Example of Guidance Methodology x 8 / Presentation Slides: Example Additional Guidance Methodology x 12/ Flip Charts & Markers / Blue Tack / Ice Breaker Details & Equipment / Hard Copy of Naviguide International Methods Handbook x 20 / Camera / Workshop Sign-In Sheets / Workshop Evaluation Sheets / Participant Catering Requirements / BJC Notes Template - *recording Workshop observations.*

Time	Activity	Naviguide Methodology to be Applied
09.30am	Greeting / Welcome / Introductions / Housekeeping	
09.45am	Ice Breaker	<i>Methods TBC</i>
10.00am	Gleaning participant expectations of the Workshop	<i>Methods TBC</i>
10.15am	Review of Workshop Agenda with Participants	<i>Methods TBC</i>
10.20am	What is NaviGuide? An Introduction	
10.40am	Understanding the Use & Benefits of Delivering Group Guidance	<i>Methods TBC</i>
11.00am	<i>Comfort Break</i>	
11.20am	Understanding the Challenges of Delivering Group Guidance	
12.00 Noon	Small Group Work: Exploring Naviguide Group Guidance Methodologies from an Irish Context Work	<i>Methods TBC</i>

	01.00pm	Lunch	
	01.45pm	Plenary Session: Outcome of Small Group Work on Exploring Naviguide Group Guidance Methodologies from an Irish Context Work	<i>Methods TBC</i>
	02.30pm	Improving Group Guidance Practice: How Naviguide International Methodologies can Assist my Professional Service Delivery	<i>Methods TBC</i>
	04.10pm	Brief Comfort Break	
	04.20pm	Workshop Two-Tier Evaluation Process	<i>Methods TBC</i>
	04.30pm	Workshop Concludes	
Trainers:	<p>Peter Nolan</p> <p>Peter Nolan has been professionally associated with training and development for over 30 years. He specializes in nurturing executive leadership, social inclusion and adult guidance services. His training, monitoring and evaluation work has influenced projects and initiatives in Africa, America, throughout Europe and in Ireland (both north and south).</p> <p>From 1999 to 2010 Peter, as the Minister for Education & Skills nominee, served on the Advisory Committee tasked with establishing Ireland's National Adult Education Guidance Services. He has contributed to numerous EU guidance-related conferences and seminars, usually extolling the nuances of the guidance needs of clients.</p> <p>Peter, an independent consultant, is currently an Irish delegate on the EU's QALL Network on behalf of the Ballymun Job Centre. He is Chairperson of GEMS NI, a Belfast-based guidance and employment service, that in 1999 he helped establish.</p>		